

White Potato Lake District Board Meeting

Date: August 1, 2023

Time: 6:00 pm.

Location: Town of Brazeau Town Hall. 10892 Parkway Rd. Pound, Wi. 54161

Agenda

Call to order:

The meeting of the White Potato Lake District meeting was called to order by Chair Bob Wittmann at 6:02 pm

Approval of minutes:

Mark Wildenberg made a motion to approve the minutes from the July 24, 2023, meeting with Gwen Schaefer seconding the motion, motion approved.

Treasurer's Report: Nothing to report at this time.

Committee Updates:

By-laws Committee:

After a discussion at the last board meeting and deciding not to use by-laws, it has been decided to change the name of this committee to the Policy and Procedure committee. Moving forward they will be developing policies and procedures to better explain the by-laws.

Mark Wildenberg made a motion to approve the name change with Dave Parmentier seconding the motion, motion approved.

Steve Heimerman discussed who is eligible to vote as well as the procedure the board would need to follow when members arrive for the general membership meeting.

Budget Committee:

The committee is working together to establish a budget for upcoming years. The proposed budget was presented and discussed line by line.

Old Business:

Discussion continued insurance for the district. Bob has gotten one quote back and is still working with agents to acquire the correct policy.

Non-profit establishment has been completed.

Mill or Parcel rate:

Steve explained the mill rate vs parcel rate and gave examples of each.

Membership notification update:

Mark presented an estimate from The Mail Haus. They would print and mail all the necessary material that needs to be sent to members for the annual membership meeting in September.

Work continues on the notification that must be sent out for the general membership meeting that will include the agenda, budget, and voting instructions. Steve Heimerman is working on the letter that explains the voting information and instructions.

Discussion took place regarding the location of the Annual Meeting due to potential space concerns. No final decision was made.

Facebook page is work in progress, with Laurie and Gwen working on that.

New Business:

New Business additions:

Project Plan: It was recommended and agreed upon that the Board use a Project Plan to capture future activities/projects, for example grants, newsletters, and other projects.

Additional Committees: It was recommended and agreed upon that the board create additional committees to help manage the Lake Districts efforts. Two committees that were mentioned are Invasive Species Projects and Communications.

Adjournment:

A motion was made by Mark Wildenberg and seconded by Gwen Schaefer to adjourn the meeting at 7:40 pm.

Next meeting: 6:00 pm, August 8, 2023. Brazeau Town Hall. 11438 Parkway Rd. Pound, Wi. 54161

In attendance:

Laurie Van Den Elzen, Fred Rosner, Sue Belleau, Craig Belleau, Seve Heimerman, Dan Van Straten, Ken Dolata, Christine Jensema, John Jensema, Bob Wittmann, Mark Wildenberg, Gwen Schaefer, Keith Schneider, Dave Parmentier.